

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 132
MINUTES OF MEETING

July 16, 2018

STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 132 (the "District") met in regular session at the designated meeting place of the Board inside the boundaries of the District, 4107 Evening Trail, Spring, Texas 77388, on July 16, 2018, at 5:30 p.m. The roll was called of the duly constituted officers and members of the Board, to-wit:

Mary Bonetati	President
Peggy Batson	Vice President
Terry Williams	Secretary
Pre Moss	Assistant Secretary
William R. Papp	Assistant Secretary

All members of the Board were present except Director Bonetati, thus constituting a quorum.

Also present were Michael Murr with Murr Incorporated, Landscape Architect for the District; Rene Anandel of Wheeler & Associates, Inc., the District's Tax Assessor/Collector ("Tax Assessor-Collector"); Maria Salinas Parker and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn, LLP, ("SKLaw") the District's Attorney ("Attorney"); Tony Sarman of AEI Engineering, LLC, ("AEI") the District's Engineer ("Engineer"); Johnson Ashcroft and Andy Phelps with Environmental Development Partners ("EDP"), the District's Operator ("Operator"); and Cindy Schmidt with L&S District Services, LLC, the District's Bookkeeper ("Bookkeeper").

The meeting was called to order, and the following business was transacted.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Anandel, who presented the Tax Assessor/Collector's Report, a copy of which is on file in the official records of the District. She presented checks from the tax account for approval by the Board. It was noted that the District has collected 99.53% of its 2017 taxes.

Upon motion duly made, and seconded, the Board unanimously approved the Tax Assessor/Collector's Report as presented, and the check presented for payment.

DELINQUENT TAX REPORT

The Board recognized Ms. Anandel, who reviewed with the Board the Delinquent Tax Report as submitted by Perdue Brandon Fielder Collins & Mott LLP ("PB"), a copy of which is on file in the official records of the District.

Upon motion duly made and seconded, the Board voted unanimously to approve the PB Delinquent Tax Report.

LANDSCAPE ARCHITECT REPORT/GARDEN REPORT

The Board recognized Mr. Murr, who presented Park Report, a copy of which is on file in the official records of the District. He reported that he continues to work with Kinder Morgan on the encroachment agreement. The Garden will be ready for the fall event.

Upon motion duly made and seconded, the Board voted unanimously to approve the Landscape Architect's Report.

BOOKKEEPER'S REPORT

The Board recognized Ms. Schmidt, who submitted to and reviewed with the Board the Bookkeeper's Report. The Board noted the balances in each of the District's accounts and noted investments in each account. The Board then reviewed the activity in each account. The Board also reviewed the invoices and the checks prepared in payment thereof.

The Directors then reviewed: (1) the Cash Flow Report for the District's Operating Fund; (2) Investment Report, and (3) the Budget Comparison, copies of which are included with and/or attached to the Bookkeeper's Report.

After consideration and upon motion made and seconded, the Board unanimously approved the Bookkeeper's Report, Investment Report, and the checks presented for payment.

APPROVAL OF MINUTES

Proposed minutes of the meeting of June 18, 2018, previously distributed to the Board were presented for consideration and approval.

Upon motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of June 18, 2018, as submitted.

OPERATIONS REPORT

The Board recognized Mr. Phelps, who submitted to and reviewed with the Board the Operations Report, a copy of which is attached hereto. Mr. Phelps reported as hereinafter noted.

- The District has a total connection count of 668.
- The water accountability for the prior month was 98%.
- There are 34 accounts on the delinquent list.
- The valve installation at Kuykendahl and Cypresswood Drive is scheduled for July 30, 2018. An "insta" valve will be installed
- A rental emergency generator is on site at the lift station.
- The EDP customer portal will be operational in August.

Upon motion duly made and seconded, the Board voted unanimously to (1) approve the Operation's Report; (2) approve turning over the accounts finalized with a balance in excess of twenty-five dollars, for collection, if any, and (3) approve the write off of the delinquent uncollectable service accounts finalized with a balance of less than twenty-five dollars, if any

TERMINATION OF WATER SERVICE

Consideration was then given to the termination of water service to certain delinquent accounts. At this time, the Operator presented to the Board a list of terminations. The Board noted that there were no persons present at the meeting to protest their utility bills and/or the termination of water service to their property.

Upon motion duly made and seconded, the Board voted unanimously to authorize termination of water service with the assistance of a peace officer, if necessary, to the accounts listed in the termination report, a copy of which is attached hereto.

ENGINEER'S REPORT

The Board recognized Mr. Sarman, who presented the Engineer's Report, a copy of which is on file in the official records of the District.

Sanitary Sewer Rehabilitation of Joint Lines

At the meeting on February 19, 2018, the Board awarded to Layne Liner ("Layne") the contract for the rehabilitation of the joint sanitary sewer lines in the amount of \$388,240, plus \$1,600 for Alternate 1 and \$14,092.50 for Alternate 2. The amendment to the Joint Facilities Contract has been approved and executed by the participating districts. Layne has submitted for approval Pay Estimate No. 3 in the amount of \$188,298.00. Layne is continuing to line the sanitary sewer lines.

HCFCD Outfall Erosion

Harris County is repairing to the exposed sanitary sewer line along Cypress Creek.

Lift Station Generator

At the meeting on March 28, 2018, the Board accepted the bid from W.W. Payton ("Payton") in the amount of \$480,000 for the lift station generator. The pre-construction meeting was held on May 9, 2018. The Notice to Proceed has been issued.

Fence along Kuykendahl

Harris County has purchased the remaining parcel of land south of the Valero Service Center. Harris County has not provided any new information to restrict the area from unauthorized vehicles.

Escrow Release

AEI finalized and filed with the Texas Commission on Environmental Quality the applications for release of escrowed funds for the lift station generator and the joint sanitary sewer rehabilitation.

Requests for Service

A developer outside the District contacted AEI regarding service from the District for a shopping center.

AEI Fees

AEI's engineering and cost summary is attached to the Engineer's Report.

Upon motion duly made and seconded, the Board voted unanimously to approve (1) the Engineer's Report, (2) Pay Estimate No. 1 to IPR, and (3) Pay Estimate No. 1 to Layne.

ATTORNEY'S REPORT

The Board recognized Mr. Willis, who presented the Attorney's Report.

APPROVE AND TAKE ACTION ON NEWSLETTER

No action was taken on the newsletter

UPDATE ON WEBSITE

No action was taken on the website.

PONDEROSA JOINT POWERS AUTHORITY ("PJPA") REPORT

The PJPA report was then presented, a copy of which is on file in the official records of the District.

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REPORT ("RWA")

Director Moss submitted and reviewed with the Board a report on the RWA. A copy of said report is on file in the official records of the District.

PARK COMMITTEE

The Board discussed partnering with Cypresswood Utility District ("CUD") and Klein Public Utility District ("Klein") for a park trails system.

Upon motion duly made and seconded, the Board voted unanimously to appoint Directors Bonetati and Batson to the Park Committee; and to authorize the Park Committee to initiate discussions with Klein and CUD regarding a park trail system.

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There being no further business to come before the Board, upon motion duly made and seconded, the Board voted unanimously to adjourn.

PASSED AND APPROVED

Date

Secretary of the Board of Directors

There being no further business to come before the Board, upon motion duly made and seconded, the Board voted unanimously to adjourn.

PASSED AND APPROVED

8/20/18

Date



Secretary of the Board of Directors