

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 132
MINUTES OF MEETING

December 17, 2018

STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 132 (the "District") met in regular session at the designated meeting place of the Board inside the boundaries of the District, 4107 Evening Trail, Spring, Texas 77388, on December 17, 2018, at 5:30 p.m. The roll was called of the duly constituted officers and members of the Board, to-wit:

Mary Bonetati	President
Peggy Batson	Vice President
Terry Williams	Secretary
Pre Moss	Assistant Secretary
William R. Papp	Assistant Secretary

All members of the Board were present except Director Bonetati, thus constituting a quorum.

Also present were Michael Murr with Murr, Incorporated, Landscape Architect for the District; Rene Anandel of Wheeler & Associates, Inc., the District's Tax Assessor/Collector ("Tax Assessor-Collector"); Maria Salinas Parker and Ryan LaRue of Sanford Kuhl Hagan Kugle Parker Kahn, LLP, ("SKLaw") the District's Attorney ("Attorney"); Tony Sarman of AEI Engineering, LLC, ("AEI") the District's Engineer ("Engineer"); Andrew Phelps with Environmental Development Partners ("EDP"), the District's Operator ("Operator"); and Cindy Schmidt with L&S District Services, LLC, the District's Bookkeeper ("Bookkeeper").

The meeting was called to order, and the following business was transacted.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Anandel, who presented the Tax Assessor/Collector's Report, a copy of which is on file in the official records of the District. She presented checks from the tax account for approval by the Board. It was noted that the District has collected 99.20% of its 2017 taxes.

Upon motion duly made, and seconded, the Board unanimously approved the Tax Assessor/Collector's Report as presented, and the check presented for payment.

DELINQUENT TAX REPORT

The Board recognized Ms. Anandel, who reviewed with the Board the Delinquent Tax Report as submitted by Perdue Brandon Fielder Collins & Mott LLP ("PB"), a copy of which is on file in the official records of the District. The Board noted that PB asked for Board authorization to issue water termination notices.

Upon motion duly made and seconded, the Board voted unanimously to approve the PB Delinquent Tax Report.

LANDSCAPE ARCHITECT REPORT/PARK REPORT

The Board recognized Mr. Murr, who presented the Park Report, a copy of which is on file in the official records of the District. The Board also noted that:

1. The concrete trail is 95% complete.
2. Work in progress includes paver installation, painting of concrete, painting of rock, clean up and installation of Director plaque.

Upon motion duly made and seconded, the Board voted unanimously to approve the Landscape Architect's Report.

BOOKKEEPER'S REPORT/BUDGET

The Board recognized Ms. Schmidt, who submitted to and reviewed with the Board the Bookkeeper's Report. The Board noted the balances in each of the District's accounts and noted investments in each account. The Board then reviewed the activity in each account. The Board also reviewed the invoices and the checks prepared in payment thereof.

The Directors then reviewed: (1) the Cash Flow Report for the District's Operating Fund; (2) Investment Report, and (3) the Budget Comparison, copies of which are included with and/or attached to the Bookkeeper's Report.

Ms. Schmidt then presented a draft budget for fiscal year ending December 31, 2019, a copy of which is on file in the official records of the District.

After consideration and upon motion made and seconded, the Board unanimously approved the Bookkeeper's Report, Investment Report, the checks presented for payment, and the budget for fiscal year ending December 31, 2019.

APPROVAL OF MINUTES

Proposed minutes of the meeting of November 19, 2018, previously distributed to the Board were presented for consideration and approval.

Upon motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of November 19, 2018.

OPERATIONS REPORT

The Board recognized Mr. Phelps, who submitted to and reviewed with the Board the Operations Report, a copy of which is attached hereto. Mr. Phelps reported as hereinafter noted.

- The District has a total connection count of 668.
- The water accountability for the prior month was 95%.
- There are 50 accounts on the delinquent list.
- A valve is being installed at Cypresswood at Navajo Trail. The next valve installation will be at Cypress Spring and Fir Forest.

- FEMA made an additional award of \$17,325.68 for damages sustained from Hurricane Harvey. The District received insurance proceeds for damages related to Harvey totaling \$70,000.00.
- the repairs to lift pump 4 are complete.
- The rental generator has been removed. The contractor supplied a generator for emergency use.
- CC Water Services submitted a proposal in the amount of \$5,595 to repair a leak on water plant booster pump 4.

Upon motion duly made and seconded, the Board voted unanimously to (1) approve the Operation's Report; (2) approve turning over the accounts finalized with a balance in excess of twenty-five dollars, for collection, if any, (3) approve the write off of the delinquent uncollectable service accounts finalized with a balance of less than twenty-five dollars, if any, and (4) to approve the proposal from CC Water Services.

TERMINATION OF WATER SERVICE

Consideration was then given to the termination of water service to certain delinquent accounts. At this time, the Operator presented to the Board a list of terminations. The Board noted that there were no persons present at the meeting to protest their utility bills and/or the termination of water service to their property.

Upon motion duly made and seconded, the Board voted unanimously to authorize termination of water service with the assistance of a peace officer, if necessary, to the accounts listed in the termination report, a copy of which is attached hereto.

ENGINEER'S REPORT

The Board recognized Mr. Sarman, who presented the Engineer's Report, a copy of which is on file in the official records of the District.

Lift Station Generator

At the meeting on March 28, 2018, the Board accepted the bid from W.W. Payton ("Payton") in the amount of \$480,000 for the lift station generator. This project is in progress.

Escrow Release

Mr. Sarman stated that applications for release of escrowed funds will be prepared for painting the exterior and interior of the elevated storage tanks and replacement of the lift station pumps.

District Utility Map

AEI is updating the utility map to correct location of valves and fire hydrants.

Requests for Service

AI Texas Realty has charged its development plans to multi-family. AEI will perform a feasibility study.

Emergency Generator Water Plant

The one-year warranty for the water plant emergency generator was conducted. No issues were identified.

AEI Fees

AEI's engineering and cost summary is attached to the Engineer's Report.

Upon motion duly made and seconded, the Board voted unanimously to approve the Engineer's Report.

ATTORNEY'S REPORT

The Board recognized Mr. LaRue, who presented the Attorney's Report.

Resolution Regarding Eminent Domain

Consideration was next given to a proposed Resolution Regarding Eminent Domain.

Upon motion duly made and seconded, the Board voted unanimously to approve the Resolution Regarding Eminent Domain, a copy of which is on file in the official records of the District.

APPROVE AND TAKE ACTION ON NEWSLETTER

There was no action on the newsletter.

UPDATE ON WEBSITE

No action was taken on the website.

PONDEROSA JOINT POWERS AUTHORITY ("PJPA") REPORT

The PJPA report was then presented, a copy of which is on file in the official records of the District.

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REPORT ("RWA")

Director Moss submitted and reviewed with the Board a report on the RWA. A copy of said report is on file in the official records of the District.

PARK COMMITTEE

There was no Park Committee Report.

ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD")


There was no AWBD report.

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There being no further business to come before the Board, upon motion duly made and seconded, the Board voted unanimously to adjourn.

PASSED AND APPROVED

January 21, 2019
Date


Secretary of the Board of Directors